 Programme Overview

The Bachelor of Engineering (Electrical Engineering) (Honours) degree programme is offered to students who have completed a qualification deemed equivalent to two years of an Australian bachelor's degree programme in Electrical Engineering. This programme:

- has a strong emphasis on communication, team work and leadership;
- incorporates project-based learning through team design projects and Honours-level individual research project;
- maintains an environmental sustainability focus;
- is committed to encouraging diversity in the engineering profession;
- maintains a strong emphasis on industry relevance.

This programme prepares students to work as electrical engineers to design, develop and manage the manufacture, installation, operation and maintenance of electrical systems. Graduates are capable of working on systems for the generation, distribution, utilisation and control of electric power and electronic systems used for computing, communications and other industrial and commercial applications.

Through individual and team-based projects that closely resemble the work of practising engineers, students will develop their design, teamwork, leadership, management and communication skills to enhance future career development and opportunities.

Programme Structure

The programme at SHAPE is equivalent to the 3rd and 4th years of a RMIT Bachelor of Engineering (Electrical Engineering) (Honours) degree with an entry point to the programme appropriate for Higher Diploma in Electrical Engineering graduates.
ADDITIONAL INFORMATION

**Study Mode and Duration**
- Full-time (FT), 2 years
- Part-time (PT), 3 years

**Study Location**
- IVE (Tsing Yi)

**Fees**
- Registration: HK$200
- Tuition: HK$200,800 by 6 (FT) or 8 (PT) instalments

**Application Deadline**
- 31 March 2018

**Commencement**
- September 2018

ENQUIRIES

- **Programme Co-ordinator**
  - Dr. Stephen Yang
  - Tel no.: 2436 8767
  - Email: scyang@vtc.edu.hk

- **General Enquiries**
  - Ms. Twinky Leung
  - Tel no.: 2436 8375
  - Email: twinkyf@vtc.edu.hk

EXTERNAL RECOGNITION

The Bachelor of Engineering (Electrical Engineering) (Honours) in part-time mode has been granted full accreditation status with Engineers Australia (EA) and the Hong Kong Institution of Engineers (HKIE). Full accreditation will be sought for the full-time mode of the programme upon the first cohort of graduates.

ENTRY REQUIREMENTS

Higher Diploma in Electrical Engineering with C+ average or equivalent qualification.

ENGLISH PROFICIENCY REQUIREMENTS

- IELTS 6.5 with no band lower than 6.0; or TOEFL score of 580+ (TWE 4.5+); or RMIT English Worldwide (REW) Advanced Plus or equivalent; or
- Successful completion of at least the equivalent of a two-year tertiary programme of at least AQF Level 5 within the past five years where English is the language of teaching and assessment.

(Students complete one course from the list of technical electives above as a university student elective)

*A RMIT may alter the programme, curriculum or regulations at its discretion.

ASSESSMENT

Assessment for each course will consist of a combination of regular assignments, laboratory exercises, project work and final examination as stipulated in the Course Guide.

QUALIFICATIONS FRAMEWORK

Bachelor of Engineering (Electrical Engineering) (Honours) is recognised under the Qualifications Framework (QF) (www.hkqf.gov.hk).

- **QF Level**
  - Level 5
- **QR Registration No.**
  - 14/003404/L5
- **Validity Period**
  - 11/09/2014 - 10/09/2023

This programme accredited by the HKCAAQV enjoys similar status of locally-accredited honours bachelor’s degree programmes.

It is a matter of discretion for individual employers to recognise any qualification to which this course may lead.
Application Form 2018/19

Please complete the form in ENGLISH and print in BLOCK LETTERS with black ball pen.

SECTION 1 – PROGRAMME APPLIED FOR

Please indicate the programme you are applying for by ticking “✓” the appropriate box. (Please “✓” ONE only)

<table>
<thead>
<tr>
<th>Top-up Degree Programmes</th>
<th>Offering Site</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Applied Science (Aviation), Full-time (Reg. No.: 212652)</td>
<td>IVE (Tsing Yi)</td>
</tr>
<tr>
<td>Bachelor of Applied Science (Aviation), Part-time (Reg. No.: 212652)</td>
<td>IVE (Tsing Yi)</td>
</tr>
<tr>
<td>Bachelor of Applied Science (Construction Management) (Honours), Part-time (Reg. No.: 212256)</td>
<td>IVE (Tsing Yi)</td>
</tr>
<tr>
<td>Bachelor of Engineering (Civil and Infrastructure) (Honours), Full-time (Reg. No. 211755)</td>
<td>IVE (Tsing Yi)</td>
</tr>
<tr>
<td>Bachelor of Engineering (Civil and Infrastructure) (Honours), Part-time (Reg. No.: 211755)</td>
<td>IVE (Tsing Yi)</td>
</tr>
<tr>
<td>Bachelor of Engineering (Electrical Engineering) (Honours), Full-time (Reg. No.: 211110)</td>
<td>IVE (Tsing Yi)</td>
</tr>
<tr>
<td>Bachelor of Engineering (Electrical Engineering) (Honours), Part-time (Reg. No.: 211110)</td>
<td>IVE (Tsing Yi)</td>
</tr>
<tr>
<td>Bachelor of Engineering (Mechanical Engineering) (Honours), Full-time (Reg. No.: 212248)</td>
<td>IVE (Tsing Yi)</td>
</tr>
<tr>
<td>Bachelor of Engineering (Mechanical Engineering) (Honours), Part-time (Reg. No.: 212248)</td>
<td>IVE (Tsing Yi)</td>
</tr>
</tbody>
</table>

SECTION 2 – PERSONAL DETAILS

Title (Mr / Ms / Mrs / Miss)* delete if inappropriate ___________________________ IVE / SBI / HKDI Student No. (if any) ____________

Gender   ☐ Male    ☐ Female

Name in English (As shown on your HK Identity Card / Passport) ___________________________

Surname First / Other Names ___________________________

Name in Chinese ___________________________________________ Day (DD) / Month (MM) / Year (YY) ____________

Chinese Character Codes ____________________________________ Date of Birth ____________

Type of Identification Document ☐ HKID Card No. ( ) / ☐ Passport No. ____________

Correspondence Address (in English) __________________________

Contact Detail

Mobile Phone No. ____________________________________________ Residential No. ____________

Email Address ____________________________________________ Fax No. ____________

Do you require a student visa / entry permit to study in Hong Kong? ☐ YES ☐ NO

SECTION 3 – FURTHER DETAILS

Have you previously enrolled in a programme (course) at RMIT University? Yes / No (delete as appropriate)

Have you previously enrolled in a non-credit study at RMIT University? (e.g. short course, single subject) Yes / No (delete as appropriate)

If you answered YES to either question please complete:

Year of last enrolment at RMIT: ____________________________ RMIT Student ID No. ____________________________ (if applicable)

Programme (Course) of Study: ____________________________

SECTION 4 – APPLICANT WITH SPECIAL NEEDS

We offer equal opportunities to all applicants with or without disabilities. If you have a disability that requires special assistance, please provide a brief description of your disability below. The information will help us to better understand your requirements of special facilities and make effort to accommodate your needs.

________________________________________________________

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## SECTION 5 – EMPLOYMENT HISTORY AND RELEVANT EXPERIENCE

Complete the following employment history, attaching extra sheets if you need more space. Write N/A if no employment history. Please submit certification of employment and a detail CV with the application form.

<table>
<thead>
<tr>
<th>Date (month / year)</th>
<th>Job Title</th>
<th>Employer</th>
<th>Full-time / Part-time</th>
</tr>
</thead>
<tbody>
<tr>
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</table>

## SECTION 6 – EDUCATION HISTORY

(List below any studies you have completed or attempted after primary education.)

<table>
<thead>
<tr>
<th>Years Attended (month / year)</th>
<th>School / Institution</th>
<th>Course (e.g., HKDSE, Secondary Form 5, Secondary Form 7, Certificate, Diploma, Higher Diploma, Degree, etc.)</th>
<th>Mode of Study (Full-time / Part-time)</th>
<th>Course completed? (Yes / No)</th>
<th>Documents attached? (Yes / No)</th>
</tr>
</thead>
<tbody>
<tr>
<td>From</td>
<td>To</td>
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</table>

You MUST provide documentation concerning previous studies in order for the selection officer to determine your eligibility for the programme. Send copies of documents only; do NOT send originals.

Applicants who have obtained an award in Hong Kong must submit:

- Evidence of completion of the relevant award, i.e. award certificate or letter of completion, and
- Transcripts of results

Applicants who have obtained an award outside Hong Kong must submit the above documents with translations, if in a language other than English.

If undertaking study during 2018, you must submit your 2018 Transcript of Results as soon as they are available by forwarding to the programme Offering Campus (see Section 10).

## SECTION 7 – ENGLISH PROFICIENCY

Please tick “✓” the appropriate box to indicate the English proficiency level you have attained:

- VTC Higher Diploma conducted and assessed in the English medium completed within the last five years
  - Year: _________

- In Year 2006 or before, grade C or above in HKCEE English Language (Syllabus B)
  - Year: _________

- In Year 2007 or after, level 4 or above in HKCEE English Language
  - Year: _________

- Pass or above in GCE O Level English Language
  - Year: _________

- Completion of at least 2 years of secondary or tertiary education within the last two years for which the language of instruction was English
  - Year: _________

- Level 4 or above in HKDSE English Language
  - Year: _________

- Overall score of 6.5 or above with no band below 6.0 in any Academic Module of IELTS
  - Year: _________

- TOEFL score of 580+ (TWE 4.5+)
  - Year: _________

- RMIT English Worldwide (REW) Advanced Plus
  - Year: _________

Copy of relevant award certificate / result statement / test report must be submitted with this application form.

## SECTION 8 – REASONS FOR APPLYING

Please state your reasons for applying for the programme. You may attach extra sheets if you need more space.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
SECTION 9 – OTHER RELEVANT INFORMATION

Please supply any other supporting information and documentation that you wish the selection officer to take into account. You may attach extra sheets if you need more space.

SECTION 10 – ENQUIRIES

All enquiries should be directed to the SHAPE office as follows:

School for Higher and Professional Education
SHAPE, Tsing Yi Office, Room C217, 20 Tsing Yi Road, Tsing Yi Island, New Territories, Hong Kong
Tel: 2436-8375 / 2436-8379 Fax: 2434-5652

SECTION 11 – APPLICATION FORM SUBMISSION AND ACKNOWLEDGEMENT

1. Application form should be submitted by mail or in person to School for Higher and Professional Education at Room C217, 20 Tsing Yi Road, Tsing Yi Island, New Territories, Hong Kong. You may also return the application form to a drop box located at IVE and HKDI campuses.

2. We will acknowledge receipt of your application by email. Please make sure your email address provided on page 1 of this application form is correct.

SECTION 12 – TUITION FEE PAYMENT AND REFUND ARRANGEMENTS

1. Total programme fee for all programmes except Bachelor of Applied Science (Construction Management) (Honours) and Bachelor of Applied Science (Aviation) is HK$204,300. This consists of a registration fee of HK$3,500 and a tuition fee of HK$200,800. The tuition fee is payable in six instalments for full-time programme, and eight instalments for part-time programme. Each instalment will be collected within 1 month before the commencement of the trimester.

2. Total programme fee for Bachelor of Applied Science (Construction Management) (Honours) is HK$173,100. This consists of a registration fee of HK$3,500 and a tuition fee of HK$169,600. The tuition fee is payable in eight instalments. Each instalment will be collected within 1 month before the commencement of the trimester.

3. The programme fee for Bachelor of Applied Science (Aviation) consists of a registration fee of HK$3,500 and a minimum tuition fee of HK$101,520 (for 12 courses). Actual tuition fees will depend on the number of courses to be taken, which will vary depending on the amount of credit received. The tuition fee is payable in four instalments for full-time programme, and six instalments for part-time programme. Each instalment will be collected within 1 month before the commencement of the trimester.

4. If you accept the offer, you should pay the registration fee and the 1st instalment of the tuition fee in full before the deadline stated in the offer letter to complete the registration procedures.

5. All fees paid less application fee will be refunded if the programme is withdrawn or not offered.

6. On premature cessation of the programme, all fees and charges that have been collected in respect of any part of the programme failing to be conducted on or after the date of the cessation will be refunded within 1 month of the premature cessation.

7. The programme fee is subject to change.

SECTION 13 – APPLICATION FEE PAYMENT

1. The application fee is HK$200 and is **NON-REFUNDABLE**.

2. Please indicate your payment method with a “✓” and glue the original payment receipt in the box provided.

[ ] If the application fee is paid by ATM (Automatic Teller Machine) Transfer Services, please follow the below instructions in making payment:

   HSBC & Hang Seng Bank ATM
   ✓ Select “Bill Payment Service”
   ✓ Select “Education – Others”
   ✓ Select “Vocational Training Council”
   ✓ Enter Type: “01”
   ✓ Enter Payment Number: please see payment number below
   ✓ Enter Amount: HK$200

   JETCO ATM
   ✓ Select “JET Payment”
   ✓ Enter Merchant Code: “9151”
   ✓ Enter Type: “01”
   ✓ Enter Payment Number: please see payment number below
   ✓ Enter Amount: HK$200

   Payment Number for ATM Transfer Services: 8700007

[ ] If the application fee is paid at 7-Eleven, the QR code for payment at 7-Eleven is shown below.

   ![QR Code](305010720001700050)

   Please glue the original receipt here.

***Application form without attaching the original payment receipt WILL NOT be processed.***

***Please DO NOT send in any cheque or cash. We WILL NOT deposit the application fee on your behalf.***

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SECTION 14 – SOURCE OF KNOWING SHAPE PROGRAMMES

From which of the following sources have you heard about SHAPE programmes? Please indicate your source(s) with a “✓” in the appropriate boxes (You may select more than one.):

☐ SHAPE Website       ☐ VTC Lecturers       ☐ Yahoo / Google Keyword Search
☐ SHAPE Prospectus / Leaflets ☐ Information Panels       ☐ Newspaper / Magazine (Title: )
☐ Consultation Day       ☐ Education Fair       ☐ Others (Please specify: )
☐ Classmates / Friends

Do you wish to receive information in relation to any programmes, admission and events of the School for Higher and Professional Education, member institutions of the Vocational Training Council and the RMIT University? ☐ YES ☐ NO

SECTION 15 – DECLARATION (Application form without signature will not be processed)

1. I declare that the information given in the application is, to the best of my knowledge, accurate and complete. I understand that this information will be used in the admission process of the programmes offered by the School for Higher and Professional Education and the RMIT University (Royal Melbourne Institute of Technology).

2. I authorise the School for Higher and Professional Education and the RMIT University to obtain, and the Vocational Training Council to release, information about my student record in the member institutions of the Vocational Training Council for the purpose of processing this application.

3. I authorise the School for Higher and Professional Education and the RMIT University to use my data to carry out checks on multiple applications and checks on records of current and previous studies in the member institutions of the Vocational Training Council.

4. I authorise the School for Higher and Professional Education and the RMIT University to obtain, and the relevant institutions to release, further academic information or official student records if necessary, and / or where my work experience is relevant, to verify my employment records, for the purpose of making an informed decision about my application.

5. I understand that, upon my registration in a programme in the School for Higher and Professional Education and the RMIT University, the data contained in the application form will become part of my student record and may be used for all purposes relating to admission, registration, academic and administrative communication, alumni management and contacts, research, statistical and marketing, including direct marketing. The School for Higher and Professional Education may disclose and / or transfer my student data to VTC, including its member institutions and institutes, and any other third parties such as government departments, organisations, institutions, agencies, service providers in relation to the above purposes.

6. I understand that the School for Higher and Professional Education and the RMIT University may use my application data for statistical purposes. The application form and other related personal information will be disposed of after the completion of the 2018/19 admissions exercise. Nevertheless, if I have indicated in Section 14 that I wish to receive information from the School for Higher and Professional Education and the RMIT University, my application data will be retained.

7. I understand that in accordance with the Personal Data (Privacy) Ordinance, I have the right to request access to, and the correction of my personal data. I should submit written request to the School for Higher and Professional Education at Room 008, Academic Block, 30 Shing Tai Road, Chai Wan, Hong Kong if I wish to access or make corrections to my data.

8. I fully understand the Intellectual Property Policy (the Policy) indicated at www.shape.edu.hk (Admission → Point to Note) which is applicable to students of all VTC member institutions. I understand and agree that adherence to the Policy is a condition of continued enrolment and graduation.

9. I understand that provision of any false or misleading information therein shall lead to DISQUALIFICATION of application without notice and cancellation of any resulting registration. Any fees paid will NOT be refunded.

Applicant’s Signature: ____________________________ Date: __________

CHECKLIST FOR APPLICANT

Before submitting your application, please check if you have:

☐ Completed the form in full.
☐ Signed and dated the form.
☐ Enclosed copies of relevant academic documents and transcripts.
☐ Enclosed certification of employment and a detailed CV (if any).
☐ Enclosed the original receipt of application fee payment.
☐ A waiver of application fee may be granted to eligible applicants. For details, please visit www.shape.edu.hk.