

Partner University:



Member of VTC Group
VTC 機構成員

TOP-UP DEGREE PROGRAMMES IN

CHILDCARE, ELDERLY AND COMMUNITY SERVICES

For Higher Diploma and Associate Degree Holders



2022

Welcome to SHAPE

The School for Higher and Professional Education (SHAPE) is a member institution of the Vocational Training Council (VTC). We collaborate with world-recognised UK, Australian and Mainland China universities since 2003 to offer career-oriented top-up degree programmes across a wide range of professions for sub-degree graduates.

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MESSAGE FROM OUR PRINCIPAL

Welcome to SHAPE!

Over the last 20 years, we take pride in being a leading non-local degree programme operator in Hong Kong. Our seamless progression pathways offer sub-degree holders well-recognised and career-oriented Bachelor's degree programmes, enhancing our graduates' competitive edge in the market.

Internationalisation and global connectivity have been key to SHAPE's programmes. With more than 10 strategic partners from the UK, Australia and Mainland China, SHAPE provides over 45 locally-accredited programmes, widening your horizons and equipping you a new future. Thanks to the adoption of blended learning and sophisticated communication technologies, our students and teaching staff alike benefit from the knowledge exchange and networking opportunities, to cultivate talents to serve both our local and international communities.

Quality assurance of our programmes is of utmost priority. All of our programmes are awarded and governed by our partner universities. Together with the recognition of HKCAAVQ at Qualifications Framework (QF) Level 5, our awards are highly recognised both locally and internationally. Most of our Engineering programmes are also recognised by world-renowned professional bodies - HKIE, HKIS, RIBA, EA, just to name a few. Our degree holders are eligible for a wide range of employment opportunities including in the civil service of the HKSAR. Graduates can also further their studies at Master's level.

In addition, students can apply for Government support schemes such as scholarships and financial assistance. We are honoured to have 124 SHAPE students being awarded over 2.4 million dollars through the Government's Self-financing Post-secondary Scholarship Scheme (SPSS) last year.

Read up on our various programmes in this prospectus and discuss with us on selecting a programme bestsuited for your aspiration. I invite you to join us for the next stage of your learning journey to create a better future.

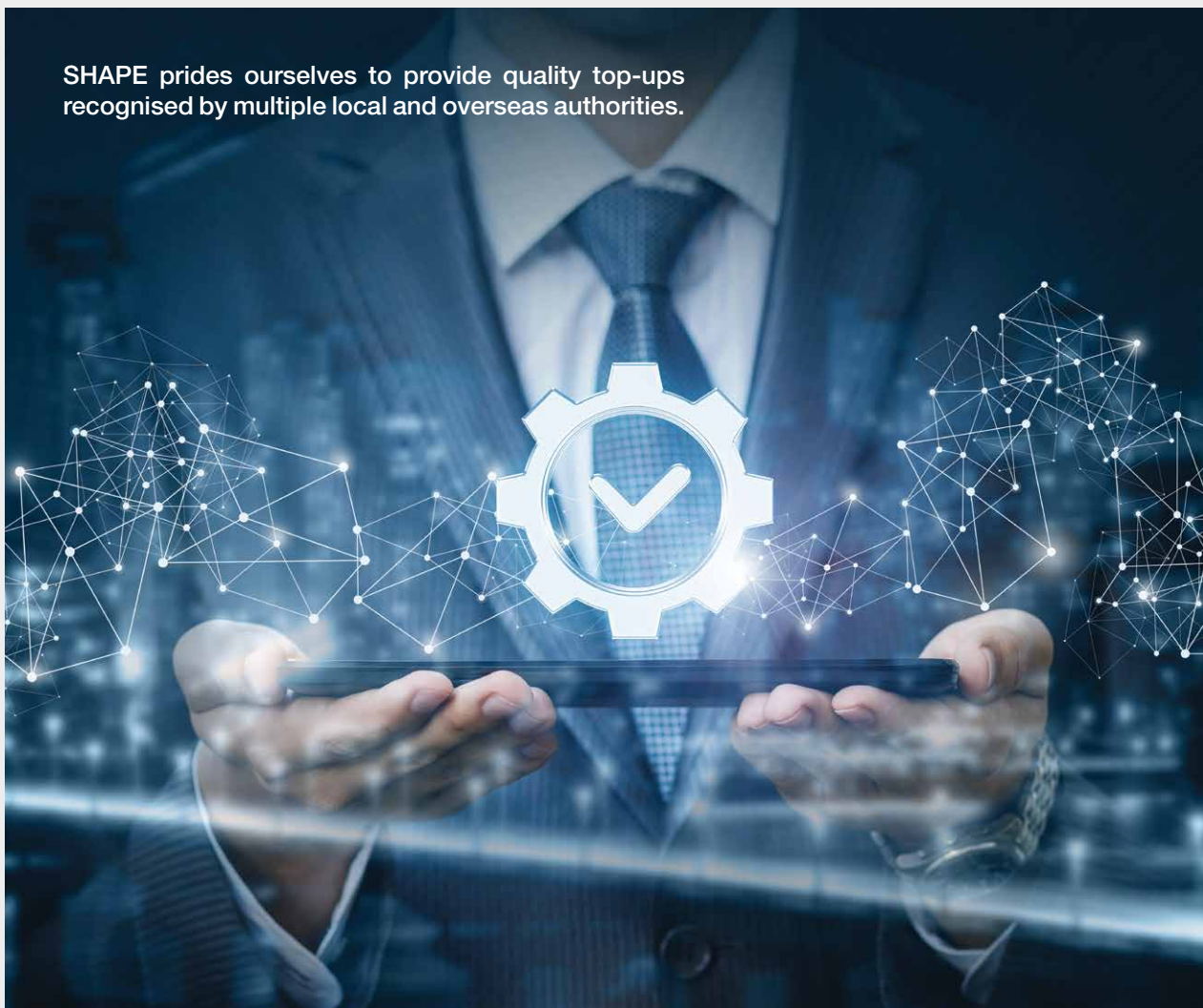
Prof Simpson Poon

Principal

School for Higher and Professional Education

WHY CHOOSE SHAPE?

SHAPE prides ourselves to provide quality top-ups recognised by multiple local and overseas authorities.



1 Year of Study

All full-time UK programmes can be completed in 1 year of study in Hong Kong*.

2 Networks

All of our programmes are jointly taught by local and partner university lecturers. Students will have international exposure and experience, and immerse in an English-speaking environment.



3 Recognitions

All graduation certificates are awarded by partner universities, and all programmes are governed by the universities' policies on academic matters and standard.

Most UK and Australian Programmes are recognised under Hong Kong Qualifications Framework Level 5*.

Most of our Engineering programmes are recognised by established and representative local and/or overseas professional bodies in the relevant professions.



Validated course
in architecture



* For details on the study duration, Qualifications Framework (QF) level, Qualifications Register Registration Number, and Registration Validity Period, please refer to individual programme pages in this prospectus.

Partner University – Reputation and Rankings

At present, SHAPE collaborates with UWE Bristol from the UK to provide quality top-up degree programmes in Childcare, Elderly and Community Services area.

The academic standard and qualifications of our programmes are all quality assured by the universities, What is more, all of our programmes are jointly taught by university and local lecturers, providing students with both global perspectives and local insights.



UWE Bristol is a thriving, modern university, with an excellent reputation for its well respected degrees and graduate employability. UWE Bristol's inspiring courses and teaching commitment have led to its consistently high level of performance in many UK higher education rankings.

This includes:

- 21st place out of 121 UK institutions and 2nd in “Education” subject area in The Guardian University Guide 2021;
- 2nd in England* for student satisfaction in the National Student Survey 2020 for overall student satisfaction;
- Top 30 UK universities by Times Higher Education in the 'Table of Tables' 2021 rankings;
- Top 500 in the Times Higher Education World University Rankings, 2021.

* excluding specialist Higher Education Institutions



HALLS OF RESIDENCE

SHAPE students are eligible to apply for the VTC Halls of Residence located in Pokfulam and Tsing Yi. Hall life provides opportunities for you to learn and grow together through cross-cultural environment, as well as enriches your study life and adds value to your whole person development. It offers great chance for you to meet new friends, to participate in a wide range of hall activities, and to equip yourself with various skills.

For details, please refer to <https://halls.vtc.edu.hk>.



FACILITIES AND RESOURCES

SHAPE offers comprehensive facilities and resources to support your studies in an engaging learning environment.

Specialised facilities

Our purpose-built campuses are equipped with professional facilities for students of different study areas, giving you a first-hand look at what it's like to be in the industry.



Some of our specialised facilities include:

- Microbiology Laboratory
- Pharmaceutical Manufacturing Laboratory
- Child Education Centre for Teaching and Learning
- Dedicated design studios
- Building Information Modelling (BIM) Centre
- Concrete and Structure Laboratory
- Engineering Mechanics Laboratory
- Cybersecurity Centre certified by Palo Alto Networks



Free English support

We understand the importance of English language in achieving an overseas award. At SHAPE, we provide focused and practical English enhancement activities.

Academic English workshops:

Learn writing academic papers step-by-step from structure, referencing, literature review, idea development to editing.

One-to-one English consultation:

Discuss your English language strengths and weaknesses based on your writing.

Grammarly Premium Writing App:

Install the app to your MS Words to improve your writing from grammar and spelling to style and tone.

Library resources

Up-to-date and easily accessible library resources are essential to your studies. You will have access to the e-libraries of both VTC and the overseas university of your programme for journals, databases and e-books, and access to VTC library in the campus you are studying and inter-library loan service among the 9 VTC libraries spreading across the territory.



Sports facilities

SHAPE offers a diverse range of sports facilities to help you lead a healthy lifestyle alongside your academic studies. Depending on the campus you are studying at, you will find for example: swimming pool, gym, tennis court, basketball court, badminton court and squash court.



HOW TO APPLY?



General Minimum Entry Requirements

- **Higher Diploma or Associate Degree or equivalent in a relevant study area.**
- Applicants holding post-secondary qualifications taught and assessed in English from recognised institutions will be considered to have met the English language requirements for most programmes.

For programme-specific entry requirements, please visit www.shape.edu.hk.

Application Methods

Online application:

Submit your application via the Online Application System at www.shape.edu.hk.

Paper application:

- i. Obtain the application form at www.shape.edu.hk or from the SHAPE offices.
- ii. Submit below documents to the SHAPE office of your interested programme, or a drop box at any IVE and HKDI campuses:
 - 1) Completed application form;
 - 2) Copies of the required documents; and
 - 3) Receipt of application fee paid.

NO Application Fee* before deadline

** For terms and conditions, please visit www.shape.edu.hk.*

Financial Aids

The following HKSAR Government financial aids are available to eligible students to pursue a programme at SHAPE:

Financial Aids*	Full-time Programmes		Part-time Programmes
	Locally Accredited at QF Level 5	Non-locally Accredited	
Financial Assistance Scheme for Post-secondary Students (FASP)	Y	--	--
Non-means-tested Loan Scheme for Post-secondary Students (NLSPS)	Y	--	--
Extended Non-means-tested Loan Scheme (ENLS)	--	Y	Y
Non-means-tested Subsidy Scheme (NMTSS)	Y	--	--
Continuing Education Fund (CEF)	--	--	Only apply to modules registered under CEF

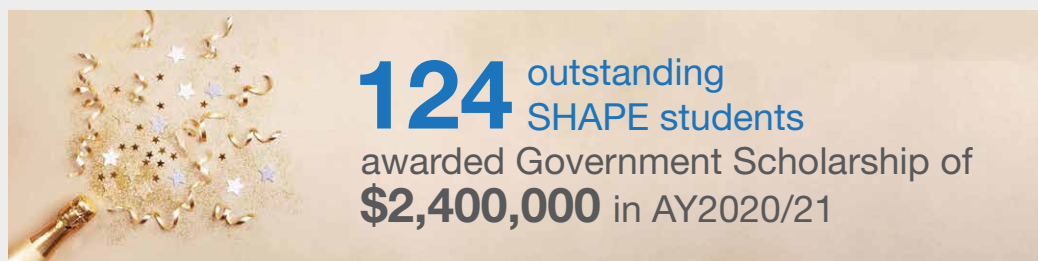
* For details, please visit www.wfsfaa.gov.hk, www.cspe.edu.hk/nmtss and www.cmdevfund.hk/content.php?mid=3&id=153.

Scholarships

The 4 types of **Self-financing Post-secondary Scholarship Scheme (SPSS)*** aim to reward students pursuing **full-time locally-accredited** self-financing post-secondary programmes who have remarkable academic and non-academic achievements :

- Outstanding Performance Scholarship
- Endeavour Scholarship
- Talent Development Scholarship
- Reaching Out Award

* For details, please visit www.cspe.edu.hk/en/Overview-Measures-Fund-SPSS.html.



Alumni Sharing



“The impressive and supportive learning experience offered by SHAPE have equipped me with essential knowledge to become a capable teacher. Also, the diverse educational background and expertise of the UK lecturers have broadened my horizon in early childhood education. I am a ready and confident teacher to nurture the next generation.”

Rita Tsui

Graduate of Childcare, Elderly and Community Services Discipline

- Leung Man Yiu Alvin Prize Awardee for Best Hong Kong (VTC SHAPE) Education Finalist 2018

“The programme at SHAPE was inspiring. Site visits opportunities to experience various innovative educational practices, such as forest education, have been valuable learning experiences and have encouraged me to further my study in the UK. I have completed a MA programme in Education and Early Childhood in the UK, and am ready to pursue my educational career.”

Kathleew O'Reilly

Graduate of Childcare, Elderly and Community Services Discipline





This programme provides an excellent foundation for careers with children, or for further study. You'll explore issues affecting children between birth and eight years old, and you'll link theory to practice, and understand social, psychological and philosophical factors in children's lives, learning and development. You'll also be equipped with transferrable skills including research, critical analysis, problem-solving and teamwork.

Modules

- The Development of Reasoning
- Emerging Languages and Identities
- Debating Childhoods
- Guided Study (*a dissertation module*)

Assessment

Presentations, essays, dissertation

Study Mode and Duration

Full-time (FT), 1 year;
Part-time (PT), 1.5 year

Study Location

IVE (Sha Tin)

Details & Apply



Fees

Application Fee : HK\$200
Registration Fee : HK\$3,500
Tuition Fee : HK\$80,200 by 2 (FT) or 4 (PT) instalments
Application will start in 2022. Please scan the QR code for the latest update.

21st **theguardian**
University Guide 2021
Overall university ranking

2nd **theguardian**
University Guide 2021
"Education" subject area

Registration No.: 253201. It is a matter of discretion for individual employers to recognise any qualification to which this course may lead.



This Health and Social Care programme develops your knowledge and understanding, skills and attributes needed to work in contemporary health and social care environments, and become critically reflective learners. Employment options range from managerial and leadership roles, and programme administrative duties in the health and social care industry, or community care and support service or residential care services for the elderly and disabled people.

Modules

CEF Codes[>]

Dissertation Social Care	
Evidence and Research in Practice	
Contemporary Issues in Working with Adults across the Lifecourse	41Z135124
Protection, Risk and Decision Making	
Leadership and Innovation	41Z135140
Leadership and Enterprise	41Z135132



QF Level 5

QR Registration No. | 21/000518/L5

Validity Period | 01/09/2021 - 31/08/2025

Study Mode and Duration

Full-time (FT), 1 year;

Part-time (PT), 18 months

Study Location

IVE (Sha Tin)

Details & Apply



Fees

Application Fee : HK\$200

Registration Fee : HK\$3,500

Tuition Fee : HK\$80,200 by 2 (FT) or 4 (PT) instalments

(NMTSS: deduct up to HK\$33,200/year for eligible FT students;

CEF: deduct up to HK\$20,000 for eligible PT students)

Assessment

Written assignment, report, individual/poster presentation, examination and dissertation

21st the guardian
University Guide 2021
Overall university ranking



Overall Student Satisfaction in England

National Student Survey (2020)

Registration No. : 253136. It is a matter of discretion for individual employers to recognise any qualification to which this course may lead.

[>] For part-time mode only.

This course has been included in the list of reimbursable courses under Continuing Education Fund. The mother course (BSc (Hons) Health and Social Care) of this module is recognised under the Qualifications Framework (QF Level 5).

CONTACT US

<p>SHAPE (Chai Wan) Room 012, Academic Block, 30 Shing Tai Road, Chai Wan, Hong Kong Office hours: Monday - Friday: 9:00 a.m. - 6:00 p.m. Saturday, Sunday & Public Holidays: Closed*</p>	<p>Tel: 2595 8357 Email: cw-shape@vtc.edu.hk Fax: 2976 5702</p>
<p>SHAPE (DILWL) <u>Kwun Tong Office</u> Room 431, 25 Hiu Ming Street, Kwun Tong, Kowloon, Hong Kong Office hours: Monday - Friday: 8:45 a.m. - 5:45 p.m. Saturday, Sunday & Public Holidays: Closed</p> <p><u>HKDI Office</u> Room LW004, 3 King Ling Road, Tseung Kwan O, New Territories, Hong Kong Office hours: Monday - Friday: 8:45 a.m. - 5:45 p.m. Saturday, Sunday & Public Holidays: Closed</p>	<p>Tel: 2727 9570 Email: kt-shape@vtc.edu.hk Fax: 2727 9575</p> <p>Tel: 3928 2484 / 3928 2485 Email: kt-shape@vtc.edu.hk</p>
<p>SHAPE (Morrison Hill) Room 361, 6 Oi Kwan Road, Wan Chai, Hong Kong Office hours: Monday - Friday: 9:00 a.m. - 5:30 p.m. Saturday, Sunday & Public Holidays: Closed</p>	<p>Tel: 2835 7472 Email: mh-shape@vtc.edu.hk Fax: 2835 7471</p>
<p>SHAPE (Sha Tin) Room 205, 21 Yuen Wo Road, Sha Tin, New Territories, Hong Kong Office hours: Monday - Friday: 8:30 a.m. - 5:30 p.m. Saturday, Sunday & Public Holidays: Closed</p>	<p>Tel: 2256 7240 Email: st-shape@vtc.edu.hk Fax: 2696 2049</p>
<p>SHAPE (Tsing Yi) Room C217, 20 Tsing Yi Road, Tsing Yi Island, New Territories, Hong Kong Office hours: Monday - Friday: 9:00 a.m. - 7:00 p.m. Saturday, Sunday & Public Holidays: Closed</p>	<p>Tel: 2436 8375 / 2436 8379 Email: ty-shape@vtc.edu.hk Fax: 2434 5652</p>
<p>SHAPE (Tuen Mun) Room UG13, 18 Tsing Wun Road, Tuen Mun, New Territories, Hong Kong Office hours: Monday - Friday: 9:00 a.m. - 5:30 p.m. Saturday, Sunday & Public Holidays: Closed</p>	<p>Tel: 2460 5354 Email: tm-shape@vtc.edu.hk</p>
<p>PEAK Office 9/F, VTC Tower, 27 Wood Road, Wan Chai, Hong Kong Office hours: Monday - Friday: 8:45 a.m. - 8:00 p.m. Saturday: 9:00 a.m. - 12:00 noon Sunday & Public Holidays: Closed</p>	<p>Tel: 2836 1922 Email: peak@vtc.edu.hk Fax: 2891 5707</p>

* The office will be opened if there are scheduled classes.

Admissions Hotline: 2595 2771

POINTS TO NOTE

Use of application information

Personal data provided in the application form will be used solely for admission and be handled by SHAPE and university partners authorised to receive it.

Application forms and supporting documents of unsuccessful applicants will be disposed of after the completion of the admission exercise.

Application forms and supporting documents of successful applicants will become part of the student file and the data will thereafter be handled by SHAPE and university partners authorised to receive it.

In accordance with the Personal Data (Privacy) Ordinance, applicants have the right to request access to, and the corrections of their personal data. Applicants wishing to access or make corrections to their data should submit written requests to SHAPE.

Programme fees

All Academic Year 2022/23 programme fees shown in this prospectus are indicative only and subject to review.

General refund policy

All fees paid are normally non-refundable unless the programme is cancelled.

Cancellation of programmes

SHAPE reserves the right to cancel any programmes. Fees already paid will be refunded.

Campus location

SHAPE reserves the right to change the campus location of the programmes on offer before class commencement if so required.

Interview

Applicants will be notified by mail or phone if they are required to attend an interview.

Programme commencement date

The commencement date for individual programmes varies. Please refer to programme information for details.

For Office Use Only

Application No. _____

Accept / Reject (delete as appropriate) _____

Application Fee Paid By _____

Handled By _____

Application Form 2022/23

Please complete the form in **ENGLISH** and print in **BLOCK LETTERS** with black ball pen.

SECTION 1 – PROGRAMME APPLIED FOR

Please indicate the programme you are applying for by ticking “✓” the appropriate box. **(Please “✓” ONE only)**

<u>Top-up Degree Programmes</u>	<u>Offering Site</u>
<input type="checkbox"/> BA (Hons) Early Childhood, Full-time (Registration No.: 253201)	IVE (Sha Tin)
<input type="checkbox"/> BA (Hons) Early Childhood, Part-time (Registration No.: 253201)	IVE (Sha Tin)
<input type="checkbox"/> BEng (Hons) Building Services Engineering, Part-time (Registration No.: 252610)	IVE (Tuen Mun)
<input type="checkbox"/> BEng (Hons) Building Services Engineering, Full-time (Registration No.: 252610)	IVE (Sha Tin)
<input type="checkbox"/> BEng (Hons) Building Services Engineering, Part-time (Registration No.: 252610)	IVE (Sha Tin)
<input type="checkbox"/> BEng (Hons) Electronic and Computer Engineering, Part-time (Registration No.: 252822)	IVE (Sha Tin)
<input type="checkbox"/> BSc (Hons) Architectural Technology and Design, Full-time (Registration No.: 252831)	IVE (Morrison Hill)
<input type="checkbox"/> BSc (Hons) Architectural Technology and Design, Part-time (Registration No.: 252831)	IVE (Morrison Hill)
<input type="checkbox"/> BSc (Hons) Digital Media, Full-time (Registration No.: 252421)	IVE (Tuen Mun)
<input type="checkbox"/> BSc (Hons) Digital Media, Full-time (Registration No.: 252421)	DILWL
<input type="checkbox"/> BSc (Hons) Digital Media, Part-time (Registration No.: 252421)	DILWL
<input type="checkbox"/> BSc (Hons) Health and Social Care, Full-time (Registration No.: 253136)	IVE (Sha Tin)
<input type="checkbox"/> BSc (Hons) Health and Social Care, Part-time (Registration No.: 253136)	IVE (Sha Tin)
<input type="checkbox"/> BSc (Hons) Information Technology, Full-time (Registration No.: 252070)	IVE (Tsing Yi)
<input type="checkbox"/> BSc (Hons) Information Technology, Part-time (Registration No.: 252070)	IVE (Tsing Yi)

SECTION 2 – PERSONAL DETAILS

Title (Mr / Ms / Mrs / Miss)* <i>delete if inappropriate</i> Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	IVE / SBI / HKDI Student No. (if any)
Name in English (As shown on your HK Identity Card / Passport)	
Surname _____	First / Other Names _____
Name in Chinese _____ Chinese Character Codes _____	Day (DD) / Month (MM) / Year (YY) Date of Birth _____
Type of Identification Document <input type="checkbox"/> HKID Card No. _____ () / <input type="checkbox"/> Passport No. _____	
Correspondence Address (in English) _____ _____	
Contact Detail Mobile Phone No. _____ Residential Tel. No. _____ Email Address _____	
Do you require a student visa / entry permit to study in Hong Kong? <input type="checkbox"/> YES <input type="checkbox"/> NO	

SECTION 3 – APPLICANT WITH SPECIAL NEEDS

We offer equal opportunities to all applicants with or without disabilities. If you have a disability that requires special assistance, please provide a brief description of your disability below. The information will help us to better understand your requirements of special facilities and make effort to accommodate your needs.

SECTION 4 – EDUCATION

(Please give the name of schools, colleges, universities or training organisations attended including full-time or part-time courses, apprenticeship, etc. and attach certified copies of relevant academic documents.)

Years Attended (month / year)		School / College / Institution Attended / Attending	Programme Title	Stream Specification	Mode of Study (e.g.: Full-time / Part-time on Campus, Distance Learning, etc.)	Qualification Obtained	Date of Award
From	To						

SECTION 5 – WORK EXPERIENCE *(in chronological order)*

Date (month / year)		Organisation	Position	Full-time or Part-time
From	To			

SECTION 6 – ENQUIRIES

All enquiries should be directed to the SHAPE office as follows:

Offering Campus: IVE (Morrison Hill)

SHAPE (Morrison Hill) Office, Room 361, 6 Oi Kwan Road, Wan Chai, Hong Kong

Tel: 2835-7472 Fax: 2835-7471

Offering Campus: IVE (Sha Tin)

SHAPE (Sha Tin) Office, Room 205, 21 Yuen Wo Road, Sha Tin, New Territories, Hong Kong

Tel: 2256-7240 Fax: 2696-2049

Offering Campus: IVE (Tsing Yi)

SHAPE (Tsing Yi) Office, Room C217, 20 Tsing Yi Road, Tsing Yi Island, New Territories, Hong Kong

Tel: 2436-8379 / 3757-9229 Fax: 2434-5652

Offering Campus: IVE (Tuen Mun)

SHAPE (Tuen Mun) Office, Room UG13, 18 Tsing Wun Road, Tuen Mun, New Territories, Hong Kong

Tel: 2460-5354

Offering Campus: DILWL

SHAPE (DILWL) - HKDI Office, Room LW004, G/F, IVE (Lee Wai Lee) Building, 3 King Ling Road,

Tseung Kwan O, New Territories, Hong Kong

Tel.: 3928-2485

SECTION 7 – APPLICATION FORM SUBMISSION AND ACKNOWLEDGEMENT

1. Application form with full sets of photocopies of certified credentials including transcripts and certificates of awards should be submitted by mail or in person to the **SHAPE OFFICE OF YOUR PROGRAMME CHOICE**. Please check Section 1 and Section 6 for the address. You may also return the application form to a drop box located at IVE and HKDI campuses.
2. We will acknowledge receipt of your application by email. Please make sure your email address provided on page 1 of this application form is correct.

SECTION 8 – TUITION FEE PAYMENT AND REFUND ARRANGEMENTS

1. Total programme fee for **BEng (Hons) Building Services Engineering**, **BEng (Hons) Electronic and Computer Engineering** and **BSc (Hons) Architectural Technology and Design** is **HK\$88,400**. This consists of a registration fee of **HK\$3,500** and a tuition fee of **HK\$84,900**. The tuition fee is payable by 2 instalments for full-time mode for both **BEng (Hons) Building Services Engineering** and **BSc (Hons) Architectural Technology and Design**, and 4 instalments for part-time mode for all programmes. Each instalment will be collected within 1 month before the commencement of the semester.
2. Total programme fee for **BSc (Hons) Digital Media** and **BSc (Hons) Information Technology** is **HK\$79,200**. This consists of a registration fee of **HK\$3,500** and a tuition fee of **HK\$75,700**. The tuition fee is payable by 2 instalments for full-time mode, and 4 instalments for part-time mode. Each instalment will be collected within 1 month before the commencement of the semester.
3. Total programme fee for **BSc (Hons) Health and Social Care** is **HK\$83,700**. This consists of a registration fee of **HK\$3,500** and a tuition fee of **HK\$80,200**. The tuition fee is payable by 2 instalments for full-time mode, and 4 instalments for part-time mode. Each instalment will be collected within 1 month before the commencement of the semester.
4. If you accept the offer, you should pay the registration fee and the 1st instalment of the tuition fee in full before the deadlines stated in the offer letter to complete the registration procedures.
5. All fees paid will be refunded if the programme is withdrawn or not offered.
6. On premature cessation of the programme, all fees and charges that have been collected in respect of any part of the programme failing to be conducted on or after the date of the cessation will be refunded within 1 month of the premature cessation.

SECTION 9 – APPLICATION FEE PAYMENT

Apply before application deadline to enjoy application fee waiver. For terms and conditions, please refer to the programme booklet or visit www.shape.edu.hk.

The application fee is **HK\$200** and is **NON-REFUNDABLE**.

Please indicate your payment method with a “✓” and **glue the original payment receipt in the box provided.**



If the application fee is paid by **ATM (Automatic Teller Machine) Transfer Services**, please follow the instructions below in making payment:

HSBC & Hang Seng Bank ATM

- ✓ Select “Bill Payment Service”
- ✓ Select “Education – Others”
- ✓ Select “Vocational Training Council”
- ✓ Enter Type: “01”
- ✓ Enter Payment Number: please see payment number below
- ✓ Enter Amount: **HK\$200**

JETCO ATM

- ✓ Select “JET Payment”
- ✓ Enter Merchant Code: “9151”
- ✓ Enter Type: “01”
- ✓ Enter Payment Number: please see payment number below
- ✓ Enter Amount: **HK\$200**

Payment Number for ATM Transfer Services:

Campus of Your Programme Choice: **IVE (Morrison Hill)**

2700008

Campus of Your Programme Choice: **IVE (Sha Tin)**

2700004

Campus of Your Programme Choice: **IVE (Tsing Yi)**

2700007

Campus of Your Programme Choice: **IVE (Tuen Mun)**

2700009

Campus of Your Programme Choice: **DILWL**

2700011



If the application fee is paid at **7-Eleven**, the QR code for payment at 7-Eleven is shown below.

Campus of Your Programme Choice:

IVE (Morrison Hill)



3050107720002900041

IVE (Sha Tin)



3050107735001900096

IVE (Tsing Yi)



3050107720001700050

IVE (Tuen Mun)



3050107720003000065

DILWL



3050107700004400054

Please glue the original receipt here.

*****Application form without attaching the original payment receipt WILL NOT be processed.*****

*****Please DO NOT send in any cheque or cash. We WILL NOT deposit the application fee on your behalf.*****



SECTION 10 – SOURCE OF KNOWING SHAPE PROGRAMMES

From which of the following sources have you heard about SHAPE programmes?

Please indicate your source(s) with a “✓” in the appropriate boxes (You may select more than one.):

- | | | |
|--|---|---|
| <input type="checkbox"/> SHAPE Website | <input type="checkbox"/> Information Panels | <input type="checkbox"/> Newspaper / Magazine |
| <input type="checkbox"/> SHAPE Prospectus / Leaflets | <input type="checkbox"/> Information Sessions | (Title: _____) |
| <input type="checkbox"/> Consultation Day | <input type="checkbox"/> Social Media | <input type="checkbox"/> Website / Mobile App Advertisement |
| <input type="checkbox"/> Classmates / Friends | <input type="checkbox"/> Yahoo / Google | <input type="checkbox"/> Others |
| <input type="checkbox"/> VTC Lecturers (Class Visits / Webinars) | Keyword Search | (Please specify: _____) |

Do you wish to receive information in relation to any programmes, admission and events of the School for Higher and Professional Education, member institutions of the Vocational Training Council and the University of the West of England, Bristol? YES NO

SECTION 11 – DECLARATION *(Application form without signature will not be processed)*

- I declare that the information given in the application is, to the best of my knowledge, accurate and complete. I understand that this information will be used in the admission process of the programmes offered by the School for Higher and Professional Education and the University of the West of England, Bristol.
- I authorise the School for Higher and Professional Education and the University of the West of England, Bristol to obtain, and the Vocational Training Council (VTC) to release, information about my student record in the member institutions of the VTC for the purpose of processing this application.
- I authorise the School for Higher and Professional Education and the University of the West of England, Bristol to use my data to carry out checks on multiple applications and checks on records of current and previous studies in the member institutions of the VTC.
- I authorise the School for Higher and Professional Education and the University of the West of England, Bristol to obtain, and the relevant institutions to release, further academic information or official student records if necessary, and / or where my work experience is relevant, to verify my employment records, for the purpose of making an informed decision about my application.
- I understand that, upon my registration in a programme in the School for Higher and Professional Education and the University of the West of England, Bristol, the data contained in the application form will become part of my student record and may be used for all purposes relating to admission, registration, academic and administrative communication, alumni management and contacts, research, statistical and marketing, including direct marketing. The School for Higher and Professional Education may disclose and / or transfer my student data to VTC, including its member institutions and institutes, and any other third parties such as government departments, organisations, institutions, agencies, service providers in relation to above purposes.
- I understand that the School for Higher and Professional Education and the University of the West of England, Bristol may use my application data for statistical purposes. The application form and other related personal information will be disposed of after the completion of the 2022/23 admissions exercise. Nevertheless, if I have indicated in **Section 10** that I wish to receive information from the School for Higher and Professional Education and the University of the West of England, Bristol, my application data will be retained.
- I understand that in accordance with the Personal Data (Privacy) Ordinance, I have the right to request access to, and the correction of my personal data. I should submit written request to the School for Higher and Professional Education at Room S604, 6/F, Lee Wai Lee Building, 30 Shing Tai Road, Chai Wan, Hong Kong if I wish to access or make corrections to my data.
- I fully understand the Intellectual Property Policy (the Policy) indicated at www.shape.edu.hk (Admission → Points to Note) which is applicable to students of all VTC member institutions. I understand and agree that adherence to the Policy is a condition of continued enrolment and graduation.
- I understand that provision of any false or misleading information therein shall lead to DISQUALIFICATION of application without notice and cancellation of any resulting registration. Any fees paid will NOT be refunded.

Applicant's Signature:

Date:

CHECKLIST FOR APPLICANT

Before submitting your application, please check if you have:

- Completed the form in full.
- Signed and dated the form.
- Enclosed copies of relevant academic documents and transcripts.
- Enclosed the original receipt of application fee payment.
- A waiver of application fee may be granted to eligible applicants. For details, please visit www.shape.edu.hk.

DISCLAIMER

Whilst every care has been taken to ensure the accuracy of the information provided in this Prospectus at the time of production, the School for Higher and Professional Education cannot be held responsible for any errors or omissions.

The School reserves the right to make variations to the contents of the Prospectus and to modify, withdraw or replace the programmes listed herein.

This Prospectus is for reference only and does not constitute any contractual obligation on the part of the School.

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